



**STUDENT EMPLOYEE DETAILS**

Employed: Yes [ ] No [ ] Total Experience:.....

Current Employer .....

Designation .....Department.....

Previous Employee details:

Sr.No	Company Name	Duration	Department	Designation

Have you opted for fast track system to complete the course. Yes [ ] No [ ]

If yes, have you enclosed fee for Fast Track System. Yes [ ] No [ ]

**Examination Mode:**

- Open Book Examination : [ ]
- Center Examination: [ ]

Payment Details: Lump sum [ ] Installment [ ]

Cash [ ] Cheque [ ] Demand Draft [ ]

Fees:..... Balance:.....

Sr.No	Name Of Bank	Cheque/DD No	Date of Issue	Amount

**Instructions**

Completed application form should be sent to “INSTITUTE OF BUSINESS MANAGEMENT STUDIES”, F-2/A-6, Sector-9, VASHI, NAVI MUMBAI-400 703. By Registered Post/Courier/Speed Post. The application form should be accompanied with the required fee crossed Demand Draft drawn in favor of “**Institute of Business Management Studies**” payable at Mumbai.

**Declaration**

I have carefully read the Academic and Administrative Rules and Regulations of IBMS for Correspondence Programme as given in the information brochure and agree to abide by the same. I hereby declare that if I am enrolled in the programme applied, I agree to pay balance of fee installments on specified dates. Once the admission is confirmed, refund of fees won't be possible .I further declare that the information provided by me in the application is true to the best of my knowledge and belief. A list of enclosures is attached with this application form.

Date..... Place.....

Signature of Student

**For Office Use Only**

Application Received on..... Enrolment No.....

Admitted on..... Programme.....

Receipt No..... Date..... Rupees.....

Mode of Payment.....

Date of next Fee Installment if any.....

**Dy. Director (Adm.)**